

## PRIVACY POLICY

Updated: 20<sup>th</sup> November 2019

### ABOUT US

QuickPages works with top UK insurers to give you choice when choosing your insurance policy. We send out QuickPages directories by post to your home address. You may also see QuickPages advertising in the national press, inserts in magazines and other publications, leaflets posted out by Royal Mail and online advertising.

QuickPages is a trading style of Wilmington Millennium Ltd. Company Registration No. 08069752. Registered Office: 5<sup>th</sup> Floor, 10 Whitechapel High Street, London E1 8QS.

**QuickPages Office: The Chapel, The Sidings, Shipley, West Yorkshire, BD18 1BN**

### WHERE DO WE GET YOUR PERSONAL INFORMATION FROM

If you receive a QuickPages directory mailing this is as a result of one of the following:

1. You have responded to one of our QuickPages mailings in the past.
2. You have registered to receive mailings on our website  
<https://www.quickpages.org/register-now>.
3. Your information has been provided from third party data supplier with consent for us to provide information on our services.

We confirm that we keep your data only for the purpose of sending you QuickPages directory mailings.

### WHAT PERSONAL INFORMATION DO WE HOLD

The personal information that we hold includes name, address, telephone number and the date/s of any calls that you may have made to any of our featured insurers in our QuickPages directory.

### HOW YOUR PERSONAL INFORMATION IS USED

- We will only share your personal information with employees of Wilmington Millennium Ltd and suppliers that provide the necessary services to enable us to send you QuickPages directory mailings such as printers and postal service providers.
- The legal basis that we use for processing your personal information is legitimate interest, which means that we send you direct marketing in the form of a QuickPages directory by post which we hope will be of interest to you.
- We will not send you more than 8 mailings in any year and we will only ever send you information about insurance.
- When you respond to a QuickPages directory by phoning one of the insurers, we will keep your personal information for 5 years (unless you request to have your personal information removed in the meantime).
- We will never sell your data to any third parties and your data will not be transferred outside of the EEA.
- You can at any time change your preferences by following the section below headed 'Your Choices'.

## **YOUR CHOICES**

You have the following rights under current data protection regulations in regards to your personal information.

To access, port (this allows you to transport your personal information from our organisation to another), rectify, erase, restrict, object to its processing and withdraw consent.

If you wish to exercise your rights on any of the points above please do so by contacting us using any of the methods below in **How to Reach Us**. Where you have asked us for a response, we will acknowledge your request on the day of receipt (where a request is received Monday to Friday inclusive).

## **HOW TO REACH US**

By Post:

Freepost RTGY-UXEL-HRAX, QuickPages, The Chapel, The Sidings, Shipley, West Yorkshire, BD18 1BN

By Phone:

01274 538888 – speak to Sharon Mawson

Office is open Monday to Friday 9am – 3pm

By email:

[quickpages@wilmingtonmillennium.co.uk](mailto:quickpages@wilmingtonmillennium.co.uk)

If you have received a QuickPages mailing and would like to opt out of further communications from QuickPages please visit our website [www.quickpages.org/unsubscribe](http://www.quickpages.org/unsubscribe) or write to us at the above freepost address with your full name and address clearly stating that you wish to opt-out.

## **COMPLAINTS**

If you wish to make a complaint to our company please contact our Data Protection Officer: Bethan Cater [Bethan.cater@wilmingtonplc.com](mailto:Bethan.cater@wilmingtonplc.com)

If you wish to complain about us please contact The Information Commissioner's Office.

## **LINKS**

If you follow links to other sites from our website your data will be subject to the privacy policies of those sites.